

WASCA Board Minutes – July 17, 2023

1. Meeting Opening.

- a. Roll call
 - i. Meeting began at: 17:05
 - ii. The following Board Members were present:
Justin Blackman, Robert Seymour, Barbara Barra, Gale Badeau, Ron Gulyas, Lindsey Bolger, Maureen White, Roger Tubby, Ken Kreiling
- b. Quorum
 - i. There were 9 members present. With a current member count of 9, 5 members are necessary for a quorum; we did meet the quorum requirement.

2. Prior Meeting Minutes

- a. Previously distributed by Roger
- b. Discussion
 - i. Action Items – own section in the minutes.
 - ii. Need minutes delivered in a more timely fashion – suggest 3-4 days
- c. Approval: Unanimous

3. Treasurer's Report

- a. Discussing now but will do in Finance Committee going forward.
- b. Previously distributed by Maureen
- c. Discussion
 - i. Waterbury is a bit behind in payments
 - ii. We are doing OK according to budget
 - iii. Got first payment from ARPA funding
- d. Approval:
 - i. Approval: Unanimous

4. Committee Reports

- a. Finance Committee
 - i. Bill from DownStreet for \$100. Not sure where this is from. Dishwasher?
 - ii. Auditing firm in Barre can't get to office because of flood damage. No changes to submitted.
 - iii. Investment income treated as related to non-profit business
- b. Fundraising Committee
 - i. Two week ago discussion about duck dash
 1. Labor Day in valley
 2. Perhaps sensitivity to river activities
 3. Make-your-own ducks – vote on best duck
 4. Randolph
 - a. Jason Gravel(?): 5\$/duck; Netted 1200

WASCA Board Minutes – July 17, 2023

- b. Small, medium, large ducks...
 - c. \$500 first place, 250 second.
 - d. Maybe WASCA lease ducks from Randolph?
 5. Collaborate with Revitalizing Waterbury
 6. Makersphere – making ducks, customizing
 - a. Getting school kids, seniors involved
 7. Arts Fest – got a table from RW
 - a. August 27 – sell tickets?
 8. How to collect
 - a. Handlers
 - b. Finish line – pool noodles – nets?
 9. Opinions – lots of overlapping chatter
 10. This year or next year?
 - a. Valley already does it; Lamoille
 - b. Northfield does it also
 - c. Not this year – do it well next year
 11. Action Items – Lindsey
 - a.
 - ii. Craft Fair
 1. Bev Young - Who did last time (pre-pandemic)
 2. Eastern Star in fall; we supplied space/tables
 3. Gale will take lead – perhaps October
 - iii. Raffle / 50-50 – maybe not the right time this year
 - iv. Move letter campaign earlier – after Thanksgiving before December
 1. Need timeline to organize all of us
 2. Mother's Day?
 - v. Candid Learning (webinar) – Finding Grands – good nuggets
 - vi. ACL seminar – pretty good
 - vii. Foundation directory to find grant opportunities
 1. Robert would like to be coordinator – can present more information.
- c. Facilities Committee
 - i. Stove Hood project
 1. Request made to DownStreet for modifications. Asked for more information, forwarded NevTec drawings
 2. DownStreet handling multiple properties impacted by flooding. Ann Johnson property manager for DownStreet.
 - ii. Kitchen Equipment
 1. Dishwasher
 - a. Ecolab: No buy-off at end of contract – more of rental than lease
 - b. Chemicals - \$300 non-negotiable. Includes call-outs, parts, emergency. Need prices from on-line catalog.

WASCA Board Minutes – July 17, 2023

- i. Hard to get a concise answer about what we really need
 - ii. They sell all sorts of things; wary of spending more; maybe look at using less things.
 - iii. Ecolab comes from Reinhart (Gale) - should be able to get past records
 - iv. Can get accounting of what we've spent with Reinhart/Ecolab in past.
 - c. Teresa Wood has lead on grant – simple one-page?
 - i. Problem with timing – only meet few times per year, getting approvals; should pursue
 - ii. Good thing is that dishwasher is working now.
 - d. Bank relationship to borrow instead of cash? Or rent vs. purchase.
- d. HR Committee
 - i. NA
- e. Volunteer Committee
 - i. NA

5. Old Business *(not addressed in a committee report)*

- a. Brief report on past month's activities – Normally a Director's Report
 - i. Movies – 5 seniors
 - ii. No Geo?
 - iii. Parade thing.
 - iv. Bingo
 - 1. Temp called off since Char wasn't well
 - 2. Not making much money
 - 3. Very late getting information out
 - 4. Need better outreach, promotion
 - 5. Need standardized process – 2 weeks before scheduled
 - 6. Public calendars – FPF, web sites
 - 7. First Sunday of each month at 10-16:30 – Gale would like to help
 - 8. Cash register, publicizing key roles
 - v. Flood response
 - 1. Rotary, Senior Center – fed 50 people; will do again following night. Rotary, Poorhouse Pies, Ron and Marge worked, provided supplies.
 - 2. Almost too many people trying to donate/help! Send to Barre – desperately in need.
 - vi. Outreach (LB)

WASCA Board Minutes – July 17, 2023

6. Action Items

- a. Excel workbook was distributed to the board
<https://wascavt.sharepoint.com/:x/s/WASCAMainSite/EbEmEedBer1Gkq3Z329GjjQBTuzXPyRYltgteB7GpZxhow?e=qk9QKU>
- b. Everyone should update the master sheet and sub-sheets
- c. Need global calendar; especially towards the end-of-year.

7. New Business

- a. Flood Responses
 - i. Rotary feeding folks
 - ii. WASCA center open last night – 50 people
 1. Will do again tomorrow
 2. Poor House pies out of Underhill
 3. Rotary and town
 4. Gale will bring in containers (clam-shells)
- b. Need overall WASCA time-line
- c. Candid Learning
- d. Fundraising
 - i. ACL link Senior Center fundraising
 - ii. Grant-seeking: Robert – pursue on on-going basis
- e. Send out minutes – individuals will mark action items
- f. Update spreadsheets for complex projects
- g. Calendar for activities
- h. Web site volunteer – working on it with Justin – shared calendar

8. Meeting Close

- a. Set date/time and location for next board meeting: 2023-08-21 17:00 (at Center)
- b. Adjourn at: 18:31