

# WASCA Board Minutes – May 15, 2023

## 1. Meeting Opening.

- a. Roll call
  - i. Meeting began at: 17:03
  - ii. The following Board Members were present:  
Justin Blackman, Ken Kreiling, Barbara Barra, Maureen White, Roger Tubby, Gale Badeau, Lindsey Bolger, Robert Seymour
- b. Quorum
  - i. There were 8 members present. With a current member count of 9, 5 members are necessary for a quorum; we did meet the quorum requirement.

## 2. Prior Meeting Minutes

- a. Previously distributed by Roger
- b. Discussion
  - i. None
- c. Approval: Unanimous

## 3. Treasurer's Report

- a. Previously distributed by Maureen
- b. Discussion
  - i. Foot clinic funds
  - ii. IRS debts paid off
- c. Approval: Unanimous

## 4. Committee Reports

- a. Finance Committee
- b. Facilities Committee
  - i. Kitchen equipment repairs
    - 1. Dishwasher out of action 3 weeks. Electrician needs extra space on the wall; Justin worked on moving shelving.
      - a. Training issue re. small utensils
      - b. How long can this unit limp along?
    - 2. Deli cooler (doesn't work), steam table – how to dispose of, what is value? Will we ever go back to self-service?
    - 3. Hot box and deli cooler need to go?
    - 4. Stove hood and kitchen upgrade
    - 5. Steam table – research prices – eBay/1000-3000
      - a. Other items – just trying to get rid of.
    - 6. Maureen wants to get updated fixed-asset list – needs invoices, etc.
  - ii. Kitchen upgrade
    - 1. Town funding – Tom Kreitz

## WASCA Board Minutes – May 15, 2023

- a. Not looking at anything under \$250K
    - b. Asked for final numbers: 64K – Tom will talk to select board for possible ARPA funding.
    - c. Maureen and Justing
  - c. HR Committee
    - i. Update director search – moving to Executive Session
  - d. Volunteer Committee
5. Old Business – what wasn't addressed in a committee
- i.
6. Prior Action Items
- a. Excel workbook was distributed to the board
7. New Business – items that weren't brought before the board earlier and assigned to a committee.
- a. Should WASCA sell concessions at the Waterbury NQID event.
    - i. Rotary puts this on for the event
    - ii. Cookies and watermelon already sold by another vendor
    - iii. Won't make a lot of money
    - iv. Ask Rotary what would be helpful?
    - v. 4-4.5 hours manning booth – non vendor / informational
    - vi. Meeting to discuss? Justin will discuss with Rotary.
  - b. Should bylaws be amended to have term limits.
    - i. Brought up by BB – should be “terms”. 88% have terms.
    - ii. BB leads discussion for proposal. KK to help.
  - c. Other

Board went into an executive session to discuss personnel/contractual issues.

## 8. Meeting Close

- a. Set date/time and location for next board meeting: 2023-06-19 17:00 via zoom
- b. Adjourn at: 18:17