

WASCA Board Minutes – February 27, 2023

1. Meeting Opening.

- a. Roll call
 - i. Meeting began at 18:06
 - ii. The following Board Members were present:
Justin Blackman, Barbara Barra, Ron Gulyas, Maureen White, Roger Tubby
- b. Quorum
 - i. There were 5 members present. 4 members are necessary for a quorum, therefore we did meet the quorum requirement.

2. Prior Meeting Minutes

- a. Previously distributed by Roger
- b. Discussion
 - i. Plan to submit within 3 days after meeting
- c. Approval: yes

3. Treasurer's Report

- a. Previously distributed by Maureen
- b. Discussion
 - i. Booking revenue
 1. Waterbury town appropriations only. They are on a calendar year, so we cannot invoice until after town meeting day (and hopefully our request is approved). Will book Jan-Mar appropriations all in March.
 - ii. Expenses right on budget
 - iii. What has been the response on appeal to companies? "<10%" May need to regroup; question on confirming receipts, etc.
 - iv. Question on interest earned; currently Edward Jones –CD (5%), Money Market (4.45%) - suggestion we move some funds. [MW to followup]
- c. Approval: Unanimous

4. Committee Reports

- a. Finance Committee
 - i. NA
- b. Fundraising Committee
 - i. NA
- c. HR Committee
 - i. NA
- d. Town Liaison Committee
 - i. NA
- e. Volunteer Committee
 - i. NA

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5. Other Old Business

- a. Emergency Readiness Plan
- b. Action Items not addressed above
 - i. NA

6. New Business

- a. Plans for Town Meeting Day
 - i. Wellness Fair same day, time (9-12)
 - ii. WASCA is doing lunch (11-13); donations only; Char and Donna both working; Maureen helping with cash, transporting; No Rotary breakfast;
 - iii. Justin: Agenda item to speak if necessary;
 - iv. Other towns participation?
 - v. Maureen: need help with signs [Justin]
- b. Updates to Kitchen Repair
 - i. Maureen and Barbara: sent numbers to Tom Leitz.
 - ii. CVCOA possible new freezer (\$1200)
 - iii. Plumber (ASAP) came in and got it all working!
 - iv. Grant application three times a year
- c. Bingo
 - i. Getting a lot of inquiries. Donna and Char suggest once a month. May need request to state.
 - ii. Sundays / family-friendly
 - iii. Mid-week with BYOB?
 - iv. Board to vote? Or continue if no objections. Yes
- d. Therapy Dog(s)
 - i. March 12; no \$ outlays; move ahead if no objections. Yes.
- e. Approve Sale of old hot box and deli cooler (1,700 to replace Ocompressor)
 - i. How to sell/give-away: Times Argus auction house [Ron]
 - ii. Vote: unanimous
- f. Coverage when Char is out
 - i. Need somebody to help pack; answer phones [Maureen, Justin, Roger]
 - ii. Lindsey's out to help sealing
 - iii. Shared calendar not visible to volunteers.
- g. Coverage During Snow Days (BB)
 - i. How to deal with noboday available to cover – are we “closed”?
 - ii. Staff vs. Board unable to staff center; drivers vs. servers vs. staff/cooks
 - iii. Deal with the situations as they appear
- h. Center – Public Library
 - i. WPL wants to distribute brochure about receiving books to seniors
 - ii. Deliver books to current HDM recipients
 - iii. Move ahead [Maureen]
- i. Signage on tables
 - i. Under 60 == \$x.xx; over 60: suggested [Maureen, Barbara]

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- j. Emergency Readiness Plan
 - i. Updates [Justin]
- k. Grants
 - i. Sanders – evidence based – foot clinics
 - 1. Current foot clinics canceled because there are no practitioners
 - 2. Running through VASCAMP
 - 3. [Maureen] March 20
 - l. Update Action Items
 - i. Make these available for updates via SharePoint
 - 1. Online Excel spreadsheet – will be published to Board Members

7. Meeting Close

- a. Set date/time and location for next board meeting: March 20, 18:00 via Zoom
- b. There was a subsequent Executive Session
- c. Adjourn at: 19:30 (approx.)