



Meeting Minutes

November 21, 2022

I. Attendees

Barbara Barra, Justin Blackman, Maureen White, Roger Tubby, Lindsey Bolger, Ron Gulyas, Ken Kreiling

II. Call To Order

The WASCA Board of Directors meeting was called to order at 18:02 November 21, 2022 by Justin Blackman, Chair. This meeting was held via Zoom.

III. Quorum

Currently the board has seven (7) members and therefore needs four (4) for a quorum. At this meeting there were seven (7) members present and a quorum was reached.

IV. Last Month's Minutes

- Correction to minutes
- The prior month's minutes were approved unanimously.

V. Treasurer's Report

- Old invoice from Performance in Sept.
- One notice from IRS on last years on one quarter. Will pay the amount.
- Engagement letter for FY22 CPA review and 990
- Unanimously approved

VI. Director's Report

- There is currently no director
- Operations metrics: we are under contract for October
- Congregate meal listing; Donna can't, no tracking
 - o Piece of paper: Char, Shirley
 - o Need a better way to do this
 - o Need to fill out forms for new clients

VII. Committee Reports

- *Put into New Business for now.*

VIII. Agenda

- There was no agenda prepared

IX. New Business



Meeting Minutes

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- Need Action Items
- New hot box has arrived
- Freezer - \$700; larger \$1200 – 20 cu ft.
 - o JB: Grant? Local business sponsor
 - o MW: CVCOA share with us on planned grants
- Committees
 - o HR: BB – take director position off the market
- New Board Members
- Request to move HR items to end of meeting – can go into executive session
- Fundraising: MW, LB, BB
 - o Appeal letter is moving along; Probably have 400-500 names
 - o Ken (RW)
 - o Grand List – who to ask. Ready to put out by Nov. 28.
 - o Catherine – in hospital.
 - o LB: Cookie Committee – target River Of Light (Dec. 3)
 - JB: How many? 200
 - Bridgeside Books - Reindeer
 - Perhaps a popup with Rotary in the park on Sun. Dec 11.
 - o Being approached by Winterfest (JB)
 - Wassailing; winter bingo
- Cleaning center
 - o Laura
 - o Downstreet was non-responsive
- Financial
 - o MW: 1.2 MM ARPA funds
 - MW and JB to attend
 - o MW: budget work on Town Meeting presentation AA:JB
- Towns presentations
 - o MW, JB
- Annual Meeting
 - o Went ahead and presented to seniors
- Get some pictures of Wednesday packing

X. Adjournment

- Next meeting: Monday, Dec. 19th at 18:00 via Zoom