



Meeting Minutes

Date November 16th 2020

I. Call to order

Justin Blackman called to order the regular meeting of the WASCA Board of Directors at 6.05pm on Zoom

II. Attendees

Phil Walbridge, Mark Forkey, Wendy Magee, Vicki Brooker, Justin Blackman, Roger Tubby.

Guests: - Kath Paquett (CVCOA), Cheryl Casey (Waterbury Roundabout)

III. Approval of minutes from last meeting

IV. Old Business

- a) None.

V. New business

- a) Presentation from Kathy Paquet (CVCOA) regards the contract for this years Meals On Wheels. Gave cost of \$3.76 per meal.
- b) Mark started discussion around Thanksgiving Dinner for meals on wheels recipients. Agreed that if possible Wednesday 25th will be a turkey dinner with something additional to recognize Thanksgiving.
- c) Justin started discussions to set up a fundraising committee. Roger and Justin to lead the committee and propose trying to find a few community members to join them for meetings every 1st Monday at 6pm. Justin & Roger to ask The Roundabout newspaper to ask for volunteers.
- d) Justin proposed adding by-laws to the website. Agreed by all and set a time line of 10 days, enough to format the document and make it ready for the web.



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- e) Following on from (d) the group discussed also adding meeting minutes to the website. No objections. Make this a monthly task as soon as the minutes have been produced. Secretary to produce the minutes and Justin will publish.
- f) Following on from (d) and (e) the group discussed adding an audio recording of the monthly meetings to the website. The group thought this a good idea but not to be implemented immediately. Add to the medium-term urgency list to address in the next year.
- g) Justin reported having had a conversation with Jane Willard (Waterbury Historical Society). Jane would like to provide a weekly news sheet to the MOW deliveries. For example several black and white photos with clues to where they are in Waterbury. The next week's issue will have the answers. Nobody objected to this going ahead. Justin to let Jane know that Vicki will be the point person.
- h) Next meeting Monday 16th December.
- i) The board continued without visitors or the director to discuss items relating to staff members.

VI. Adjournment

Justin Blackman adjourned the meeting at 9.10pm

Minutes submitted by: Justin

Minutes Recorded by: Name